

Welcome



Conservation Volunteer Work Parties

Leadership and organisation

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Community Forester



First and foremost

- 1 Have Fun
- 2 Volunteers run on tea, coffee, cakes and biscuits



What are we talking about?

- Communications
- Work Planning
- Risk assessments
- Health and safety
- Emergency Planning
- First Aid



Communications

- Emails
- Web sites
- Social media
- Posters
- Word of mouth



What to communicate

- When – Day, date, time
- Where
- What are your doing
- What do I need to bring
- Where to meet – Map, postcode description.



Work planning

- Liaise with the landowner!
- Know what you are trying to achieve
- Work out how to do the job safely
- What tools do you need?
- What will you do with the rubbish?
- Don't take on too much
- Are you insured to do what you plan?



Risk assessments

- Don't panic!
- Common sense
- What are the risks to people?
Volunteers and others.
- How do you minimise them
- Communicate to the team



Health and safety

- Create a good safety culture from the start
- Record those on site and have emergency contact
- Check the weather forecast - Wind/rain/cold/heat/sun
- No lone working



Emergency procedure

- Know where you are –
Address/postcode/OS grid Reference
- Write it down and make available to all on site
- Make sure you have a working mobile phone on site at all times
- Have a plan



First Aid

- Need first aid kit on site if at all possible and certainly for groups larger than 5
- Ideally need a qualified first aider on site



At the start

- Introductions
- Plan for the day
- Health and Safety
- Get to know your volunteers
- Make sure you know how everyone is doing.



Use of tools

- No power tools under any circumstances
- Tool storage and use
- Bowsaws
- Loppers
- Pruning saws
- Use of gloves and PPE
- Protecting the public



Techniques

- Safe tree felling
- Proper pruning techniques
- Manual handling
- Cutting stumps
- Litter picking safety – Sharps
- Do not fell trees > 100mm diameter



At the end of the day

- Leave the site clean, tidy and safe
- Collect all the tools
- Leave all pathways clear
- Thank the volunteers

Soon afterwards

- Feedback any positive comments from landowners
- Thank them again by email etc.



Summary

- Planning
- Communications
- Keeping everyone safe
- Keeping everyone happy



Go home

- Tea
- Bath
- Relax
- Feel good!



Thank You

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